

BY - LAWS
EASTERN DIVISION
OF THE
AUSS

Revised and Approved
Delegates Meeting
July 25, 1998
Jamestown, New York

Revised and Approved
Delegates Meeting
September 18, 2010
Manchester, Vermont

REVISED BY-LAWS OF THE EASTERN DIVISION

ARTICLE I NAME, PURPOSE, and OBJECTIVES

SECTION 1: The Name shall be the EASTERN DIVISION of the AMERICAN UNION OF SWEDISH SINGERS.

SECTION 2: The Purpose of this Division is to promote harmony and cooperation among the Swedish Choruses and quartets, operating in all the States East of the State of Indiana, excepting Florida, which is a member of the Central Division

SECTION 3: The Objective is to support and strengthen the AMERICAN UNION OF SWEDISH SINGERS, and for the development and promotion of Swedish and American Chorus singing.

ARTICLE II MEMBERSHIP

In order to be elected to membership in the Eastern Division, a Chorus must meet the following requirements:

SECTION 1: Have a minimum of a quartet,

SECTION 2: That the applicant Chorus has decided, that by seeking membership in the Eastern Division, it will also apply for membership in the American Union of Swedish Singers and, that in doing so, it accepts all the rules, regulations and By - Laws of both the Eastern Division and the American Union of Swedish Singers.

SECTION 3: That the applicant Chorus has been regularly organized and has conducted regular meetings and rehearsals.

SECTION 4: At its first meeting following any application, the Division's Board of Officers shall consider any applicant chorus and recommend approved choruses to the National Board.

ARTICLE III EXPULSION and REINSTATEMENT

SECTION 1: If a chorus has been expelled by the National Convention, pursuant to the provisions of the National By-Laws, they are automatically expelled by the Eastern Division.

SECTION 2: Reinstatement shall be based upon qualifications as defined in the Article II on membership.

ARTICLE IV
BOARD of OFFICERS

SECTION 1: The Board of Officers of the Eastern Division shall consist of the following officers: President, 1st and 2nd Vice Presidents, Secretary, Financial Secretary, Treasurer and Assistant Treasurer/Assistant Financial Secretary.

SECTION 2: The Director-in-Chief and the Assistant Directors shall be elected the same as the other Officers. One Assistant Director shall be from a male chorus and one from a women's chorus.

SECTION 3: To be eligible for election to the above offices, the candidate must be an active member of a Chorus in good standing in the Eastern Division.

SECTION 4: Officers and Directors are elected or re-elected for a term of four years at a regular Convention and Singing Festival. A majority of all delegates present shall be sufficient for the election of officers and directors. The Board of Officers of the Eastern Division are empowered to fill any vacancy that may occur between Conventions.

ARTICLE V
NOMINATIONS AND ELECTIONS

SECTION 1: Ninety (90) days prior to the Convention, the President of the Eastern Division shall appoint the Chairman of the Nominating Committee. The remainder of the Committee are selected so as to represent the areas where choruses are located.

SECTION 2: This Committee shall nominate no more than two candidates for each elective office and verify that all dues and Musiktidning subscriptions for each nominee's chorus have been paid.

SECTION 3: Delegates may, if they so wish, make nominations from the floor before the election.

SECTION 4: It shall be the duty of the Nominating Committee to post a list of its nominees and their chorus affiliations, preferably the day before the delegates meeting, or at any rate not later than one hour before the opening of the meeting, to acquaint all delegates with the persons so proposed.

ARTICLE VI
Duties of the Officers and Directors
of the Eastern Division

SECTION 1: The President shall preside and conduct all meetings of the Eastern Division and the Divisional Board of Directors.

SECTION 2: The Vice Presidents shall assist the President when needed and shall, in the President's absence, assume the duties of the Office.

SECTION 3: The Secretary shall keep the minutes of all meetings of the Eastern Division, and of its Board of Officers, and handle all correspondence with the Choruses of the Division.

SECTION 4: The Financial Secretary shall collect all dues and deliver all the moneys collected to the Treasurer, who shall give receipt thereof. The Financial Secretary shall keep a complete book of accounts of all dues and all other income received, and each year notify the Choruses of their financial standing.

SECTION 5: The Treasurer shall receive and carefully keep accounts of all monies received from the Financial Secretary and the Convention Treasurer, and give receipts thereof. The Treasurer shall make a complete and detailed report of the financial situation of the Eastern Division at each Convention, and at any time, when so requested.

The Treasurer shall obtain the approval of the President or the Board of Directors before paying out any monies of the Eastern Division.

SECTION 6: The Assistant Treasurer /Assistant Financial Secretary shall assist the Treasurer and Financial Secretary as needed, and, in the absence of either Officer, assumes the duties of that office.

SECTION 7: Prior to the Convention, the Financial Secretary's records and the Treasurer's books shall be examined by auditors appointed by the President. Each pair of Auditors shall report its findings at the Delegates Meeting.

SECTION 8: The Director-in-Chief shall direct the Grand Concert, which includes holding rehearsals at the Convention prior to the Grand Concert, presides at the Director's meeting and is a non-voting member of the Board of Directors.

SECTION 9: The Assistant Directors-in-Chief shall assist the Director-in Chief in all duties when the Director-in-Chief so requests, and one of them,

selected either by the Director-in-Chief or the President, shall officiate in place of the Director-in-Chief when he/she is absent or unable to direct.

ARTICLE VII
COMMITTEES AND OFFICERS OF THE
EASTERN DIVISION CONVENTION

SECTION 1: The site of the next Convention shall be chosen at the Delegates meeting at the Convention or within one year of the previous Convention. The Convention Committee should be organized within one year of the previous Convention.

SECTION 2:

a. The Convention Committee, the Director-in-Chief and the Assistant Directors-in-Chief shall select a music committee.

b. The Director-in-Chief, the Assistant Directors-in Chief and the Music Committee shall select the music for the Grand Concert.

SECTION 3: The Convention Committee shall keep the Choruses of the Eastern Division informed about the Convention through regular communications to the Chorus secretaries or coordinators, and through Musiktidning.

SECTION 4: The Committee shall provide a detailed list of songs to be performed at the Convention at least eighteen (18) months before the Convention.

SECTION 5: The committee will request a grant from the AUSS/CHF and will abide by the AUSS/CHF guidelines for all convention expenditures.

SECTION 6: The Committee shall be held responsible for all its activities until an audited report has been presented to the Board of Officers of the Eastern Division for its approval. Such report shall be ready not later than six (6) months after the conclusion of the Convention. The report shall be published in Musiktidning.

SECTION 7: Should a loss occur at any Eastern Division Convention, it shall be covered as follows:

a) Fifty percent (50%) by the Eastern Division Treasury,

b) Fifty percent (50%) by the Choruses of the Eastern Division, in proportion to their membership.

SECTION 8: Should a profit be made, it shall be the duty of the Convention Committee to distribute, within six (6) months, the net profit as follows:

a) **Sixty percent (60%) to the host chorus or choruses.**

b) Forty percent (40%) to be returned to the AUSS/CHF.

~~c) Twenty-five percent (25%) to the host chorus(es).~~

ARTICLE VIII Delegates

SECTION 1: Each chorus shall elect delegates to represent the chorus at the Eastern Division Convention. Each delegate shall have an alternate. The names of those individuals shall be submitted six weeks prior to the Convention. In the event neither the Delegate nor the alternate are able to attend substitutions for any reason may be made only with the approval of the Board of Directors.

SECTION 2: A chorus which for any reason has no representative may submit resolutions or proposals, but are not entitled to vote.

SECTION 3: Choruses are entitled to Convention delegates in proportion to their membership as follows:

4 - 10 singers	-	1 delegate
11 - 25 singers	-	2 delegates
26 - 50 singers	-	3 delegates
50 singers & over	-	4 delegates

An individual singing in more than one chorus may be counted as a member of only one chorus for delegate purposes, the chorus of choice being made known.

SECTION 4: All present officers of the Eastern Division and Past Presidents shall have the same privileges as the delegates.

SECTION 5: A simple majority vote by the delegates present at the meeting and constituting a quorum shall decide all questions before the Eastern Division Convention except for amendments to the By-laws, where a two-thirds (2/3) majority is required.

SECTION 6: Seventy-five percent (75%) of duly accredited delegates shall constitute a quorum at an Eastern Division Convention.

ARTICLE IX Committee on Credentials

SECTION 1: A Committee to examine the credentials of the delegates, composed of the Financial Secretary and two members from two different choruses, shall be appointed by the President one month prior to the Eastern Division Convention. It shall be the duty

of this committee to determine the identity of each delegate and to verify that all dues and Musiktidning subscriptions for each delegate's chorus are paid to date. The committee shall meet one day prior to the Delegates meeting, and its report shall be ready at the Delegates Meeting at the Eastern Division Convention.

ARTICLE X Annual Dues

SECTION 1: The annual dues of the Eastern Division shall be determined at the Convention Delegates Meeting, and shall be paid by each chorus before December 1st of each year. This amount shall remain in force until changed at a future meeting.

ARTICLE XI Awards and Recognitions

SECTION 1: Awards and Recognitions shall be as prescribed in the National By-Laws.

ARTICLE XII Delegates' Meeting - Order of Procedure

1. Call the meeting to order
2. Roll call of officers
3. Report of Credentials Committee
4. Seating of delegates
5. Speech of Welcome
6. Minutes of previous meeting
7. Officers' report
 - a) President
 - b) Secretary
 - c) Financial Secretary
 - d) Treasurer
 - e) AUSS President
8. Auditors' report
 - a) Treasurer
 - b) Financial Secretary
9. Report from Committees
10. Initiation of new choruses
11. Unfinished business - tabled motions
12. New business
13. Selection of next Convention site and host(s)
14. Establish compensation for the Director-in-Chief and Assistant Directors-in-Chief
15. Election of Officers, Director-in-Chief, and Assistant Directors-In-Chief.
16. Installation of officers

17. Tribute to retiring officers
18. Well-wishes to new officers
19. Adjournment

ARTICLE XIII
Amendments to the By-Laws

SECTION 1: A proposal for amendment to these by-laws may be submitted by a chorus or by any individual chorus member. Such a proposal must specify Article and Section to be amended and must be signed by the individual proposer(s) or chorus President. The proposal must be received by the Eastern Division Secretary at least ninety (90) days before the Eastern Division Convention.

SECTION 2: The Secretary shall, at least thirty (30) days before the Convention, submit the proposal(s) to the secretary of each chorus.

SECTION 3: A two-thirds (2/3) majority vote cast by assembled delegates shall be required for adoption.

SECTION 4: Passed amendments shall take effect immediately and shall be incorporated in the By-laws within six (6) months.

SECTION 5: These By-Laws are in agreement with the National By-Laws and should not be changed in such way that they are not in compliance.

SECTION 6: These By-laws shall take effect upon approval by the Delegates.